

# Update form and COVID-19 Pandemic Office Procedures

Date \_\_\_\_\_

Patient's name \_\_\_\_\_ Birthdate \_\_\_\_\_

Cell phone\_(\_\_\_\_\_)\_\_\_\_\_ Email \_\_\_\_\_

Please read the following statements and initial next to each statement to indicate your agreement. If you cannot affirm these statements, you will be asked to reschedule your appointment for the health of you, our other patients, and our staff

\_\_\_\_\_ I do not currently, nor have I had in the last two weeks, a fever, cough, shortness of breath, sore throat, body aches, loss of smell/taste or other cold or flu symptoms

\_\_\_\_\_ To the best of my knowledge, I do not have, nor have I been in direct contact with someone who has, a confirmed diagnosis of COVID-19 or a presumptive positive COVID-19 test result in the last 30 days

\_\_\_\_\_ Neither I, nor anyone living in my immediate household, have traveled outside of the state in the last 30 days

Print legal name \_\_\_\_\_

Signature \_\_\_\_\_

A lot of things have changed in the world:

But some things at our office will never change, including our personalized care and thorough eye exams. Our great frame selection will continue, as will contact lens care.

## A few things that *have* changed, include:

We will have a maximum of 2 patients in the office at any one time, and social distancing will be honored. One parent or guardian will be allowed to accompany a minor, but otherwise, please come into the office by yourself

When you arrive for your appointment, we ask you to call us at 949-364-0891 as our door will be locked and then wait in your car until we call you. We appreciate your promptness, as late appointments will need to be rescheduled

**ANY visit to our office needs an appointment.** This will include frames selection (if not at the time of your exam), glasses and contact lens dispensing and glasses adjustments. Please call us to find a convenient time for your needs

We will greet you at the front door to take your temperature, make sure you have a mask, and have you use hand sanitizer. If your temperature is 100 degrees or over, you will be asked to reschedule. We will bring you directly in for your exam or for dispensing help

## A few things will now be part of our “new normal”:

Our staff will be wearing masks and we ask that you **wear your own mask to cover your mouth and nose.** If you wish to wear a face shield while in the office, you are welcome to, but you must also wear a mask. If you refuse to wear a mask, you will be rescheduled until later in the year.

Instruments will be disinfected before you arrive and disinfected again after you leave. Furniture, tables, and anything patients touch will be disinfected on a regular basis. Frames will also be disinfected after try-ons. We are happy to disinfect anything in the office for you again at your request.

We look forward to seeing you again and are happy to answer any questions you may have about the steps we take to keep you and every patient safe in our practice. If you have any questions, please call our office at (949) 364-0891.

I have read the above requirements for the “new normal” procedures

Patient's signature \_\_\_\_\_